



*Please reply to:*

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Date: 17 March 2026

## **Notice of meeting**

### **Audit Committee**

**Date:** Thursday, 26 March 2026

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Audit Committee**

Councillors:

J. Button (Chair)

K. Howkins (Vice-Chair)

G. Neall

L. E. Nichols

H.R.D. Williams

P.N. Woodward

R. Chandler

P. Briggs

S. Seehra

Substitute Members: Councillors C. Bateson, J.R. Boughtflower and T. Burrell

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

**2. Minutes**

To confirm the minutes of the meeting held on 24 February 2026.

*Minutes to follow.*

**3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

**4. Internal Audit Charter and Annual Audit Plan 2026-27**

**5 - 42**

Committee is asked to:

1. Provide input to and approve the Internal Audit Charter 2026-27
2. Provide input to and approve the Internal Audit Annual Audit Plan 2026-27

**5. Internal Audit Progress Report**

**43 - 60**

Committee is asked:

1. To note the Internal Audit Progress Report – February 2026
2. To approve the adjustments to the internal audit plan 2025/26.

**6. External Quality Assessment - Final Report**

**61 - 96**

The Committee is asked to note:

1. The report of the External Assessor following the External Quality Assessment of the Southern Internal Audit Partnership against the Global Internal Audit Standards in the UK Public Sector; and
2. The action plan developed against suggested opportunities for future development.

**7. Governance Assurance Update**

**Verbal Report**

Committee will receive an update on Governance Assurance and Risk Management from Rob Winter.

**8. Committee Forward Plan**

**97 - 100**

To consider and approve the work programme for the municipal year

